John Lock

Senior Lecturer

Oxford University

Oxford OX1 2JD

January 31, 2021

Catherine Reynolds

Office of the Registrar

California University

251 Brush Street

Los Angeles, CA 36622

Dear Ms. Reynolds,

I am writing to strongly recommend Jack Burrows for the MBA program at California University. As the Head of the Department for Business at Oxford University, I have taught Jack and worked with him on different projects. I can confidently say he is indeed a brilliant and talented person.

I know Jack as a person who always gives his best in everything he does. He maintained a GPA of 4.0 at Oxford University, and I'm confident he'll continue that way at your institution. He always attended classes and was eager to attend seminars and conferences to gain more knowledge.

Apart from being a devoted student in class, he also interned at Rolls Royce in the sales department and got valuable experience from there. He interacts with others well and always ready to help solve problems whenever he can. He's respectful, and his caring traits have made him a likable person.

For these reasons and without any reservation, I believe Jack will be a worthy asset to your program and institution altogether. If you have any questions about his qualifications or academic background, I'm offering to answer them. Feel free to reach me via email or phone call.

Sincerely,

John Lock

492-484 9521

johnlock@oxford.ac.uk